

The following is a list of the documentation that is required with the initial application of a new, potential provider each provider type.

A **Post Secondary** educational institution eligible to receive funds under Title IV of the Higher Education Act is required to provide:

The Registration Number from their Title IV certificate from the U.S. Department of Education. This is to be entered into the entry box provided;

Documentation of Bonding (\$50,000 minimum);

Documentation of Registration with the Mississippi Secretary of State or equivalent from the state in which the school is located;

Copy of Refund Policy;

Signed Certification of Assurances, which includes assurance that no more than 75% of a class/course enrollment on an annualized basis may be funded by WIA funds.

A **Registered Apprenticeship Program** under the National Apprenticeship Act is required to provide:

The Registration Number from their Apprenticeship certificate from the U.S. Department of Labor. This is to be entered into the entry box provided;

Documentation of Bonding (\$50,000 minimum);

Documentation of Registration with the Mississippi Secretary of State or equivalent from the state in which the school is located;

Copy of Refund Policy;

Signed Certification of Assurances, which includes assurance that no more than 75% of a class/course enrollment on an annualized basis may be funded by WIA funds.

A **Proprietary School** is required to provide:

Certificate of Registration for the School from a generally recognized Certifying or Accrediting Body such as the Commission on Proprietary School and College Registration, the Southern Association of Colleges and Schools, the US Departments of Labor or Education, or the appropriate certifying State Agency from the state in which the school is located (i.e. State Board for Cosmetology, State Board of Nursing, State Board of Education, etc.);

Documentation of Bonding (\$50,000 minimum);

Documentation of Registration with the Mississippi Secretary of State or equivalent from the state in which the school is located;

Copy of Refund Policy;

Signed Certification of Assurances, which includes assurance that no more than 75% of a class/course enrollment on an annualized basis may be funded by WIA funds.

A Community-Based Organization (CBO), Faith-Based Organization (FBO), or a Non-Profit Organization is required to provide:

Certificate of Registration for the School from a generally recognized Certifying or Accrediting Body such as the Commission on Proprietary School and College Registration, the Southern Association of Colleges and Schools, the US Departments of Labor or Education, or the appropriate certifying State Agency from the state in which the school is located (i.e. State Board for Cosmetology, State Board of Nursing, State Board of Education, etc.);

Documentation of Bonding (\$50,000 minimum);

Documentation of Registration with the Mississippi Secretary of State or equivalent from the state in which the school is located;

Copy of Refund Policy;

Signed Certification of Assurances, which includes assurance that no more than 75% of a class/course enrollment on an annualized basis may be funded by WIA funds.

501C3 for Non-Profit / FBOs / CBOs;